



# MS Support Services Ltd.

---

FACILITY MANAGEMENT

SKILL DEVELOPMENT & CORPORATE TRAINING MANAGEMENT

HUMAN RESOURCE SERVICES

SECURITY SERVICES

TRANSPORT AND FLEET MANAGEMENT





# Background

---

- M3S is an assembly of seasoned **Infrastructure Management, Facility Management, Human Resource Services, Security Services and Transport & Fleet Management professionals.**
- **An ISO 9001:2015, ISO 14001:2015, ISO 45001:2018** M3S has been providing **quality services** to **Government Organization & Multinational Facilities across India.**
- M3S has a proven track record of **Retaining existing client base** by providing services of the International Standards.
- The services provided by M3S are **customized to complement the client's strategic objectives** and are delivered by trained and experienced professionals to achieve high quality results that are stable and cost effective.
- Tie Ups with leading Vendors for supplies of International Standard Machinery and Chemicals.



## Service Offerings



### FACILITY MANAGEMENT SERVICES

- Mechanized Housekeeping & Janitorial Services
- Electro-Mechanical Services
- Business support services
- Catering & Pantry Services
- Pest Control Services
- Mechanized Floor Polishing
- Mechanized Façade Maintenance
- Carpet Shampooing & Upholstery Cleaning
- Horticulture & Landscape Services

### SECURITY SOLUTIONS



- Executive Protection
- Event Security Management
- Electronic Security Solutions
- Building Management System.

### SKILLS DEVELOPMNT & CORPORATE TRAINING MANAGEMENT



- Domain Training
- Sales & Customer Maximization
- Leadership & Time Management

### TRANSPORT AND FLEET MANAGEMENT



- Corporate Fleet Management
- Commercial Motor Vehicles (Cars, Vans, Trucks)
- Driver Training & Management

### HUMAN RESOURCE SERVICES



- Temporary Staffing
- Payroll Management
- Statutory Compliance Services
- Statutory Registration



# Highlights

---

- 100% Statutory Compliance Record
- Zero Legal Cases
- Non – Unionized work force
- High Client Retention Rate
- 100% salaries imparted through bank transfers
- Existing number of Employees on Company Payroll – 3000+
- Existing number of vehicles operating across India – 300 +
- PAN India Presence
- Direct Control – No Tertiary or Secondary Outsourcing
- In-house manpower training programs to ensure that competent manpower is provided to the Client



# Our Strengths & DNA

---

## STRENGTHS

- ISO 9001:2015, ISO 14001:2015, ISO 45001:2018
- Trained & Captive Manpower- Through Skilling India Project
- Pan India Presence (Including Tier II, Tier III cities)
- Non – Unionized work force
- Highest Response Levels in the industry
- Zero legal cases

## DNA

- Ability to scale
- Execution process
- Focus on Quality
- Risk Assessment Framework
- Business Continuity Plan
- Innovation
- Adaptability
- Direct Control – No Tertiary or Secondary Outsourcing



## Core Team Competency

---



**Anil Soni**  
Director



**Rashter Kumar  
Dahiya**  
Director



**Sanjiv Vats**  
Promoter



**Sanjay Rajvanshi**  
CEO



**Dharmendra Sethi**  
President



**Manoj Chauhan**  
Vice President

**Our Core Team led by Mr. Anil Soni has vast experience in the field of Facility Mangament, Manpower Provison and othe related services for the Government as well as Private Client.**



# Leadership Team

---

## **Mr. Anil Soni - Director**

Anil has a graduate degree in BSc (Non-medical), Diplomas/Masters in Computer Science, Marketing Management & Public Administration and an MBA degree in Business Strategy. He has a an experience of 31 years in Maneuvering Strategic Business Planning, Managing Investor Relations, Formulating & Implementing Systems and Procedures, Budgeting and Customer Relationship Management. His last assignment was with Premier Shield Pvt. Ltd as the Chief Executive Officer (CEO) and prior to that he was associated with A2Z Infra services Ltd in the capacity of Joint Managing Director (JMD) where he transformed a 6 Cr company to 300 Cr Company within 7 years.

## **Mr. Rashter Kumar Dahiya - Director**

A decorated ex-serviceman, served in the Indian Army resides in Gurugram, Haryana. Now, Director with MS Support Services Ltd. has prior experience in the same level with various firms involved with businesses related to construction, property management and much engagement into social work and certain NGO's.

## **Mr. Sanjiv Vats - Promoter**

Sanjiv is a Hotel Management graduate and has a total work experience of 20 years in the Services Industry. Sanjiv has worked with the best names in the hospitality industry like Hyatt Regency- India, Hyatt Cologne - Germany and organizations like American Embassy-Tokyo, Phantasy island - Germany etc. His domestic and international experience has enabled him to develop a strong understanding for client needs and providing services that tailor-made to meet the client's requirements.

---



# Leadership Team

---

## Mr. Sanjay Rajvanshi - CEO

32+ years of total corporate experience, in Sales & Marketing and Training, out of which 15 years of training delivery and development experience at different levels. This experience has been in diverse industries and selling environments. Along with this diversity of experience, also brings rich experience of training and consulting assignments in the field of Sales and Training & Consulting. He has worked with organizations like Apollo Tyres Ltd and NIS Sparta Ltd, and is a certified trainer for programs impacting both behavior and business aspects of Individual Performance, through programs like Performance Management Solutions.

## Mr. Dharmendra Sethi –President

An astute, results-oriented leader with proven success record. 20 years of experience in Business development, CRM, Prime accounts management, overseeing operations, conceptualization, setting up and strategic management of Profit Centers. A proactive Planner with expertise in strategic planning, market plan execution, competitor and market analysis. A complete team man and a powerful trainer. Ability to swiftly ramp up projects with cross-functional skills. An effective Communicator with exceptional presentation skills and abilities in forging business partnerships, lead cross-cultural teams and establish beneficial relationships with key players in the industry.

## Mr. Manoj Chauhan – Vice President

Manoj has a Masters degree specializing in Marketing. He is having experience of 18+ Years in Marketing, Operations, liasioning and business development. He was Associated with A2Z Infra Services Ltd for 18 years starting from 2002 to 2020 as a Vice president, he was handling Business Development and Operations of premium government projects like Indians railways ,Metros and other projects. Presently He heads our Railways vertical.





## Our Pride Our Client...





## Our Pride Our Client...(Cont.)



दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड  
Delhi Metro Rail Corporation Limited



PerfeXa  
solutions



NOKIA



Schindler



# Service Offerings

---

## ➤ **FACILITY MANAGEMENT SERVICES**

- MECHANISED HOUSEKEEPING & JANITORIAL SERVICES
- ELECTRO-MECHANICAL SERVICES
- BUSINESS SUPPORT SERVICES
- CATERING & PANTRY SERVICES
- PEST CONTROL SERVICES
- MECHANISED FLOOR POLISHING
- MECHANISED FAÇADE MAINTENANCE
- CARPET SHAMPOOING & UPHOLSTERY CLEANING
- HORTICULTURE & LANDSCAPE SERVICES

## ➤ **SECURITY SOLUTIONS**

- EXECUTIVE PROTECTION
- EVENT SECURITY MANAGEMENT
- ELECTRONIC SECURITY SOLUTIONS
- BUILDING MANAGEMENT SYSTEM



# Service Offerings (Contd.)

---

## ➤ **TRANSPORT AND FLEET MANAGEMENT**

- CORPORATE FLEET MANAGEMENT
- COMMERCIALMOTOR VEHICLES (CARS, VANS, TRUCKS)
- DRIVER TRAINING & MANAGEMENT

## ➤ **HUMAN RESOURCE SERVICES**

- TEMPORARY STAFFING
- PAYROLL MANAGEMENT
- STATUTORY COMPLIANCE SERVICES
- STATUTORY REGISTRATIONS



# Service Offerings (Contd.)

---

## ➤ SKILLS DEVELOPMNT & CORPORATE TRAINING MANAGEMENT

- DOMAIN TRAINING
- SALES & CUSTOMER MAXIMIZATION
- LEADERSHIP & TIME MANAGEMENT
  - ✓ CLASS ROOM TRAINING
  - ✓ INSTRUCTOR LEAD TRAINING
  - ✓ EXPERINTIAL TRAINING
  - ✓ ON THE JOB MENTORING & COACHING



# Our HR Practices



**Employee Database**  
Get entire information about the employee in one go.



**Reimbursement**  
Track your Claim & Reimbursement hassle free



**Recruitment**  
Recruiting has never been this easy.



**Payroll**  
Have a complete command over the payroll.



**TDS & Tax Planner**  
Salary TDS calculations simplified.



**Performance**  
Boost your employees performance with 360 Degree Appraisal.



**Mobile App**  
Now Access Payroll, Anytime, Anywhere, 24x7 with **MobileApp**



**Time & Attendance**  
The most comprehensive Time & Attendance Software.



**Loans & Advances**  
Get Instant Information about all your loans & advances



**Training**  
Equip your employees with skills that drive business success.



**Employee Self Service**  
A Dynamic Employee Self Service Management



**Leave**  
Manage all your Leaves under one umbrella



**Travel**  
Time efficient Travel Expense handling



**Time Sheet**  
Control Labour Cost & Working hours of employee



# Escalation Matrix

---

- Crack Team
- Timely Deployments
- Customized SOPs

A dark gray pyramid is positioned on the right side of the slide. To its right, four white rectangular boxes with rounded corners are stacked vertically, each containing a level of the escalation matrix. The pyramid's right edge aligns with the left edge of the top box.

Manager  
(Operations)

Team Leader

Supervisor

Executive



# Skill Development

---

M3S has been sanctioned 3 DDU-GKY Projects in the following states:

**1. Jharkhand – 700 Trained Manpower Target (Govt. of Jharkhand)**

Our training center is located at Bokaro, Jharkhand having training capacity of 100 candidates.

**2. Tripura – 500 Trained Manpower Target (Govt. of Tripura)**

Our training center is located at Bamnoli, Delhi having training capacity of 105 candidates.

**3. Uttar Pradesh – 700 Trained Manpower Target (Govt. of Uttar Pradesh)**

Our training center is located at Greater Noida, Uttar Pradesh having training capacity of 140 candidates.

- **Candidates trained in Facility Management & Housekeeping under NSQF Certified Course Curriculum.**
- **Well-trained Manpower ready to be deployed at any of the sites.**
- **Fair knowledge of English, IT & Soft Skills.**





# Value Added through Skill Development

---

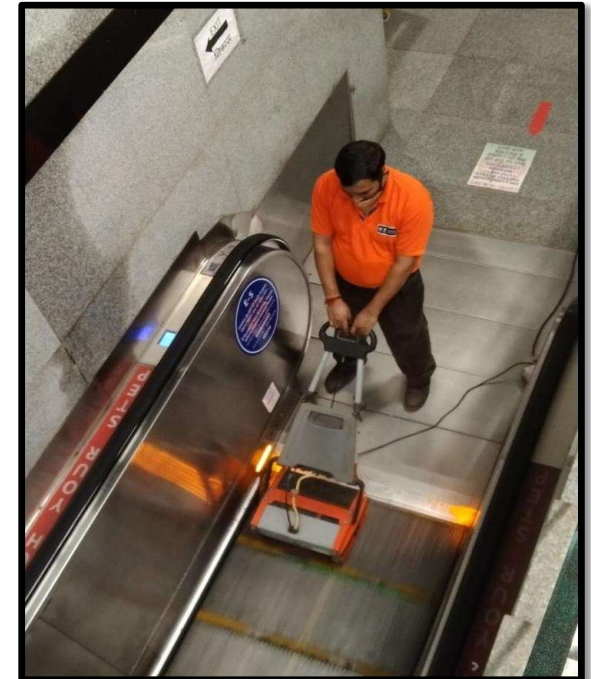
The following will be the advantages of Skill Development :

1. Trained manpower as per the client requirement
2. Skillful workers on demand
3. Always availability of candidates in pipeline



# SNAP SHOTS

➤ Machines from the best manufacturers like Diversey, Roots, Karcher or as demanded by the client.





# SNAPSHOT OF SKILL DEVELOPMENT PROJECTS – Uttar Pradesh

---

**M3S**  
Promises Delivered







# SNAPSHOT OF SKILL DEVELOPMENT PROJECTS - Tripura

---





# SNAPSHOT OF SKILL DEVELOPMENT PROJECTS - Jharkhand

**M3S**  
Promises Delivered





# National Presence

---

## Corporate Office:

Plot No. 378, Sri Sai Complex, Old Delhi Gurgaon  
Road Kapashera New Delhi, India

**State Office:** at all operational Locations

